

MINUTES OF LIBRARY BOARD MEETING

Thursday, January 21, 2021 – 7:00 pm (Virtual Meeting)

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Gino Rosati
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Iafrate, M. Kaur, D. Lazar (from 7:05 pm), H. Mallik (from 7:29 pm), A. Nicaso, P. Pallante, L Pavese, G. Rosati, G. Thompson, R. Wu, S. Yeung Racco

Absent: R. Cinelli

In Attendance: M. Singleton, Chief Executive Officer
 A. Dowiat Vine, Deputy CEO, Growth & Communications
 L. McDonough, Deputy CEO, Customer Experience
 S. Vander Werff, Deputy CEO, Corporate Services
 C. Fiorini, Executive Manager, Staff Engagement
 R. Symes, Manager, Marketing & Communications

1. CALL TO ORDER

As there was a quorum at 7:02 pm, the Chair called the meeting to order.

2. DISCLOSURE OF INTEREST

There were no disclosures of interest.

3. ADOPTION OF AGENDA

3.1 Agenda items to be added or deleted

No items.

3.2 Adoption of Agenda

MOTION: THAT the agenda be adopted as presented.
MOVED BY: A. Nicaso
SECONDED BY: M. Ferri
MOTION CARRIED.

4. ADOPTION OF MINUTES OF DECEMBER 17, 2020

MOTION: THAT the minutes of December 17, 2020 be adopted as presented.
MOVED BY: L. Hewitt
SECONDED BY: A. Nicaso
MOTION CARRIED.

5. COMMUNICATIONS

5.1 Library Articles

5.2 VPL Promotional Articles

MOTION: THAT the communications be received.
MOVED BY: G. Blackman
SECONDED BY: L Pavese
MOTION CARRIED.

D. Lazar joined the meeting.

6. **REPORTS**

6.1 **Management Report for December 2020 and YTD Performance Indicator Reports**

MOTION: THAT the Board receive the Management Report for December 2020 and YTD Performance Indicator Reports.

MOVED BY: M. Kaur

SECONDED BY: G. Blackman

MOTION CARRIED.

H. Mallik joined the meeting.

6.2 **Project Update – VMC Library and VMC Library Express**

MOTION: THAT the Board receive the project update on the VMC Library and VMC Library Express.

MOVED BY: S. Yeung Racco

SECONDED BY: A. Nicaso

MOTION CARRIED.

6.3 **The Third 100 Days Pivot Report**

MOTION: THAT the Board receive The Third 100 Days report of VPL's third phase of success responding to the COVID-19 pandemic.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: G. Blackman

MOTION CARRIED.

6.4 **VPL Communication & Marketing Strategy re Hospital Library, VMC Library & VMC Express**

Robert Symes, Manager, Marketing & Communications, provided a presentation to the Board. Discussion ensued.

MOTION: THAT the Board receive for information the VPL Communication & Marketing Strategy plans for the opening of new library facilities.

MOVED BY: P. Pallante

SECONDED BY: D. Lazar

MOTION CARRIED.

The Board thanked R. Symes for his presentation and he left the meeting.

6.5 **Report from Personnel & Policy Committee**

6.5.1 **Minutes of Meeting of February 20, 2020**

MOTION: THAT the Board receive the minutes of the Personnel & Policy Meeting of February 20, 2020.

MOVED BY: S. Yeung Racco

SECONDED BY: L. Hewitt

MOTION CARRIED.

6.5.2 Review of Policies

6.5.2a Collection Policy

MOTION: THAT the Board reaffirm their commitment to intellectual freedom and guidelines relating to collection development at VPL as identified in the revised Collection Policy,

AND THAT the Board approve the proposed amendments to the Collection Policy as recommended by the Personnel & Policy Committee.

MOVED BY: M. Kaur
SECONDED BY: M. Ferri
MOTION CARRIED.

6.5.2b Corporate Occupational Health & Safety Statement of Commitment

MOTION: THAT the Board reaffirm their support of VPL's Corporate Occupational Health & Safety Statement of Commitment,

AND THAT the Board approve the proposed amendment to the Corporate Occupational Health & Safety Statement of Commitment as recommended by the Personnel & Policy Committee.

MOVED BY: G. Thompson
SECONDED BY: S. Yeung Racco
MOTION CARRIED.

6.5.2c Violence in the Workplace Policy

MOTION: THAT the Board reaffirm their support of VPL's Violence in the Workplace Policy,

AND THAT the Board approve the proposed amendments to the Violence in the Workplace Policy as recommended by the Personnel & Policy Committee.

MOVED BY: M. Iafrate
SECONDED BY: R. Wu
MOTION CARRIED.

7. IN-CAMERA SESSION

7.1 Motion to Move In-Camera

MOTION: THAT the meeting move In-Camera.
MOVED BY: P. Pallante
SECONDED BY: A. Nicaso
MOTION CARRIED.

The meeting moved In-Camera at 8:29 pm.

CLOSED SESSION

7.2 **Motion to Return to Open Session**

MOTION: THAT the meeting return to Open Session.
MOVED BY: G. Blackman
SECONDED BY: D. Da Ros-Presutti
MOTION CARRIED.

OPEN SESSION

7.3 **Motion to Ratify all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: L. Hewitt
SECONDED BY: P. Pallante
MOTION CARRIED.

Per the Board's motion at its meeting of December 17, 2020, a letter was forwarded to the City Clerk on January 7, 2021 with the Board's request to fill trustee vacancies on the Board.

L. McDonough acknowledged and thanked trustee G. Thompson for his assistance and support with VPL's virtual monthly lecture series on Reflecting on Racism and Discrimination, which will be starting on February 10, 2021 and is available to everyone.

8. **UPCOMING EVENTS & MEETINGS**

Library Board Meeting

Thursday, February 18, 2021 – 7:00 pm

9. **ADJOURNMENT**

The meeting adjourned at 8:44 pm on a motion by L. Pavese, seconded by S. Yeung Racco.

Board Chair

Secretary-Treasurer